

Solano Community College

Academic Senate
CURRICULUM COMMITTEE

UNADOPTED MINUTES

Tuesday, February 26, 2008
1:30 p.m., Board Room

ROLL CALL

Present: Robin Arie-Donch; Curtiss Brown; Karen Cook; Christine Ducoing; Erin Duane; Erin Farmer, Chair; Marianne Flatland; Eriq Gigante Bob Johnson; Marc Pandone; Leslie Rota; Dr. Robin Steinback; and Donna Vessels.

Guests: Richard Hayes, Student Alternate.

Excused: Wesley Wood; Laura Maghoney; Maire Morinec; and Janene Whitesell.

APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

CONSENT ITEMS - (none)

It was moved by Robin Arie-Donch and seconded by Christine Ducoing to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF MINUTES

The February 12, 2008 minutes will appear on a future agenda.

NEW COURSES

- a. (CP-08-02) THEA 48A – Theatre Appreciation
 - a. Action on advisories: SCC minimum English and math standards; students will be required to purchase tickets for live performances.
 - b. Action on course.

It was moved by Leslie Rota and seconded by Marc Pandone to approve action on the advisories.

The motion carried unanimously.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the course.

Christine Ducoing noted the apparent discrepancy between the description of Method of Instruction as “lecture/lab” and the description of Weekly Hours as “by arrangement.” Donna Vessels clarified that the WebCMS program only has two choices lecture or lab; lab is the only way to indicate “by arrangement” in the form.

It was noted that under item 12a, Required Reading Assignments, the form doesn’t list the text book that is listed for the course. Dean Rota explained that the text book was not put into this section of the form because the students will be reading scripts; therefore, text book reading would be an optional choice for the instructor use, not a requirement. It is common practice to use scripts of the plays that will be seen, instead of text books, for this type of course.

The motion carried unanimously.

COURSE MODIFICATIONS - None

PROGRAM MAJOR MODIFICATION - None

TITLE V REVISIONS

Dr. Steinback discussed the changes to Title 5 and gave two handouts that simplified and clarified most of the changes. The changes came out of the System Advisory Committee on Curriculum (SAC), which is a shared governance process. SAC is composed of two representatives appointed by the Statewide Academic Senate, two Vice Presidents' of Academic Affairs, system office staff, a chief student services officer, and the Association of Credit/Non-Credit representative. These representatives were given the task to review the Title 5 regulations and what needed to be changed; Ed Code had been changed but Title 5 had not. The following is a brief description of those changes.

- Section 55005 – Publication of Course Standards – Catalogs must provide all facts.
- Section 55007 – Multiple and Overlapping Enrollments – New Section – Students may not enroll in two or more sections of the same credit course unless they are not overlapping.
- Section 55022 – Pass-No Pass Options – All wording in this section changes credit-no credit to pass-no pass. Solano Community College will have to change the policy to state the new change. Will have to bring back to next meeting as information in order to move this policy change through the College governance system.
- Section 55023 – Academic Record Symbols and Grade Point Average AND Section 55030 – Probation and Dismissal– Added P and NP with descriptions, described FW as a symbol that can be used and NP will be treated just like NC, but NC must still be recognized because of cumulative academic records.
- Section 55024 – Withdrawal – Assignment or removal of a W when dealing with petition issues.
- Section 55025 – Grade Changes – Clarifies what constitutes a “mistake” on a grade submission and adds procedures for making grade changes. Solano Community College will have to have a procedure in place for this change. Will have to bring back to next meeting as information in order to move this procedure change through the College governance system.
- Section 55035 – Remedial Coursework Limit – No student shall receive more than 30 semester units of credit for remedial coursework.
- Section 55040 – District Policy for Course Repetition – Adds word *credit* course for which substandard academic work has been recorded; add FW and NP to substandard grade symbols; Emphasizes “extenuating circumstances” as reason for 3rd repeat and a petition is required.
- Section 55042 – Course Repetition in Activity Courses – Better defines activity courses.
- Section 55043 – Repetition of Variable Unit Courses – Better defines repetition of variable unit courses.
- Section 55044 – Academic Renewal without Course Repetition – Took current section 55764 and 55765 and merged without substantial changes.
- Section 55063 – Minimum Requirements for the Associate Degree – Changed reference from English 1A to Freshman Composition; courses counted toward the major or area of emphasis must be completed with a C or better. Solano Community College’s Liberal Arts Degree is not in compliance. It was agreed that Robin Arie-Donch and Marianne Flatland will work with other constituents in a sub-group to develop the information to be placed in the 08-09 catalog, as well as develop the curriculum changes needed to bring the degree compliant. Will bring back to next meeting the new language as information in order to move the degree change through the College governance system.
- Section 55070 – Credit Certificates – course sequence of 18 units or more and approved by the CCCC may award a Certificate of Achievement; Programs less than 18 units do not need approval by the CCCC, but the certificate **may not** be referred to as a certificate of achievement, certificate of completion or a certificate of competency unless approved by the CCCC and these certificates may NOT be recorded on a transcript unless approved by the CCCC.
- Section 58161 – Apportionment for Course Repetition – Apportionment may be claimed for TWO repetitions of a course; courses can be claimed if a disabled students repeats as a special class and has a disability-related accommodation; repeats by petition allowed for max of 2 repetitions can be claimed; lapse of time – 1 repetition beyond prior enrollment can be claimed; variable unit repeats subject to 55043 can be claimed; any repetition beyond these limits **may not** be claimed for apportionment.
- Section 58161.5 – Apportionment for Re-enrollment after Withdrawal – Apportionment MAY NOT be claimed for the attendance of a student in a credit course if the “W” symbol has previously been assigned to the student for the same course at colleges within a district on FOUR or more occasions. **The fifth time apportionment must be removed.**

Dr. Steinback will seek legal council regarding whether or not a non compliant degree would supersede catalog rights.

REPORT FROM THE CHAIR

Training session was tabled to next meeting. Chair Farmer gave out four handouts pertaining to the training scheduled for the next meeting. Chair Farmer asked the members to please review the information.

REPORT FROM THE VICE PRESIDENT

Report from Vice President was covered under the topic of Title 5 Revisions.

REPORT FROM THE ARTICULATION OFFICER

There was no report from the Articulation Officer.

OPEN DISCUSSION

There was no open discussion.

ADJOURNMENT

There being no further business to come before the committee, it was moved by Marianne Flatland and seconded by Leslie Rota to adjourn at 3:00 p.m., to meet again Tuesday, March 11, 2008, 1:30 p.m., in the Board Room

CCMinutes 2/26/08:km